MIT Library Laptop and Power Bank Battery Charger Policies

MIT Library Laptop Use Policy

MIT Main Library, MIT Manukau Library and the Creative Arts Library have laptops available for loan. The laptops connect to the wireless network and come equipped with standard software (including Microsoft Office).

- Laptops are for use by currently enrolled students only
- Laptops borrowed at the Main Library (S Block) or the Creative Arts Library are to be used within the library. Those borrowed at the MIT Manukau Library, are to be used within the MIT Manukau building
- This is a first come, first served service. Laptops may not be booked ahead
- Laptops are issued upon presentation of the student’s ID card. No other identification will be accepted
- One laptop, AC adaptor, and mouse per person, per ID will be issued
- Laptops are issued for a four hour period (same day only). Renewals are only allowed if there is no demand. Laptops must be returned to the library before closing time
- Late return of a laptop will result in a 14 days suspension from the service
- Students must comply with the MIT computer use policy
- Any interference with the laptops will result in disciplinary proceedings
- As with any library item, the user is responsible for the laptop while it is issued to them (damage, theft etc.)
- A replacement charge of up to $1,000 may be applied (at the discretion of the Institute Librarian)

MIT Library Power Bank Charger Policy

- Power bank charger packs for multiple devices are available to be borrowed from the Main Library, Otara (S Block) and MIT Manukau Library. Each pack comes with two items - the power bank and a USB cable
- Only currently enrolled students may borrow the power bank chargers on presentation of their student ID
- They are issued for a four hour period. No renewals
- Charger packs borrowed at the Main Library, Otara, are to be used within the library. Charger packs borrowed at MIT Manukau Library are to be used within the building
- This is a first come, first serve service
- As with any library item, the user is responsible for the power bank battery charger while it is issued to them (damage, theft etc.)
- A replacement charge of $100 (plus $15 admin fee) will be charged if the device is lost

Pat Liao
Institute Librarian, June, 2017